



Personnel and Appointments  
Committee  
Sub Board I, Inc.  
341 Student Union  
Amherst, NY 14260  
716-645-2954  
date: \_\_\_\_\_ time: \_\_\_\_\_

## Employment Application

Application Deadline: *Friday, May 3<sup>rd</sup>, 2019*

(TYPE OR PRINT CLEARLY)	DATE _____
Name: _____	
Address (local) _____	
_____	
Address (perm): _____	
_____	
Phone (local): _____	(perm): _____
E-mail: _____	Cell or pager (opt.): _____
I am interested in the position of: _____	
I found out about the position from: _____	
Are you 18 years of age or older?: _____ yes _____ no	
Expected year of graduation _____	
Academic program (school year, major): _____	
<b>ARE YOU WORK STUDY STUDENT</b> _____ yes _____ no	

To help determine your qualifications for the position for which you are applying, please attach:

- A cover letter describing: (We will not accept the application without a letter)
- What you hope to accomplish over the next year in this position
- A brief description of your interest in this position
- A list of the skills and credentials that qualify you for this position
- Resume if available
- Time availability for this position (school year and summer)

**“FOR OUR FULL LISTING OF POSITIONS VISIT”**  
**subboard.com/jobs**

**Return all materials to the address at the top of this form by Friday, May 3<sup>rd</sup>, 2019.**  
**Applications that do not meet the above requirements may not be considered.**